

Cecil Swanson School Council Minutes

Date: November 19, 2024

Attendance Sheet

Call to Order – Called to order by Jane Johnson at 6:04pm

Welcome and Introductions – Jane Johnson, Jeff Johnson, Ms. Sharma (Gr. 2), Mys. Sehn (Gr. 6), Ms. Kerr (Bridges Program), Kevin Whitton (Principal), Joan Murtagh (Assistant Principal), Alicia Jones

Approval of the Agenda – The agenda was approved as presented by and/or as amended by: Jan Johnson

Seconded by: Jeff Johnson

Approval of the Minutes – The minutes of the meeting held on November 19, 2024, were approved as

Presented by: Jane Johnson

Seconded by: Jeff Johnson

Business Arising from Minutes: No Business arising

Teacher's Reports - complete

Principal Report: See Attached Reports

Treasurer's Report – School Council Account: \$2625.25

New Business/Discussion Items

Request for funding to purchase regular coffee pods, flavored coffee pods, and tea for the Teachers. Maximum up to \$200.00

Motion to approve: Jane Johnson

Seconded by: Jeff Johnson

Next Meeting - The next meeting will be held on Tuesday January 21, 2025, at 6:00 pm in person at Cecil Swanson School.

Adjourned – Meeting was adjourned at 7:00pm

Notes prepared by: Alicia Jones

**Cecil Swanson School
Society**
Date: November 19, 2024

MINUTES

1. **Call to Order** – Called to order by Jane Johnson at 6:47pm
2. **Welcome and Introductions** – Jane Johnson, Jeff Johnson, Kevin Whitton (Principal), Joan Murtagh (Assistant Principal), Alicia Jones
3. **Approval of the Agenda** – The agenda was approved as presented by Jane Johnson
or, as amended by Jane Johnson
Seconded by Jeff Johnson
4. **Approval of the Minutes** – The minutes of the meeting held on November 19, 2024
were approved as presented by Jane Johnson
Seconded by Alicia Jones
5. **Business Arising From Minutes**
 - 5.1 No Business arising
6. **Reports**
 - 6.1 *Treasurer's Report* – Casino account at \$69,535.22
7. **New Business/Discussion Items**
 - 7.1 Mail was opened during the meeting; Society Annual Return Registration is due. Jane Johnson to oversee that this is complete in a timely manner.
8. **Funding Requests:** See attached form (1 page)
9. **Next Meeting** - The next meeting will be held on Tuesday January 21, 2025, at 6:30 pm In person at Cecil Swanson School following the 6:00pm School Council Meeting at Cecil Swanson School.
10. **Adjourned** – Meeting was adjourned at 7:01pm

Notes prepared by: Alicia Jones

November 2024

Society (Casino) requests Total = \$26917.5

- Field trip bus \$290 x 16 classes = 4640
- Sound Kreations Residency \$6, 037.50 (final invoice)
- Indigenous Cultural/Art Residency - \$7000
- General Art \$ 1000
- Classroom budgets 16 classes x 140 = 2240
 - \$40 Instructional (e.g. Science supplies that are used, specialized art)
 - \$100 Curriculum (agreed upon by grade teams. Supplies that remain at school)
- Library \$2000
- Tech \$1500 – incidentals, Starfall subscription, software
- Sensory/Regulation tools, repairs \$1000
- PE Supplies \$1000

Council funds – does council want to provide a simple staff appreciation (e.g. Kureg pods, etc.) for the holidays?



Updates

- **Staffing Updates**

- Ms. McRuer (Grade 2) has extended her leave until March. Ms. Sharma will continue in Grade 2 until then.
- We have increased our support staff hours following our Fall RAM (budget). These increases include an additional Lunch Supervisor, as well as increases to our Ed Assistant, EAL Assistant, and Early Childhood Practitioner. These increases are a total of 50h per week, which is close to the equivalent of two full time EA hours.

- **School Development Plan Updates**

- We submitted our SDP draft which will be ready to publicly share by November 29. Our goals will continue to focus on literacy and mathematics through the UFLI (direct phonics) and MathUp programs.

- **Other Updates**

- Intramurals have started for Grades 3-6 once per week. Teams earn points for attendance and demonstrating fair play and sportsmanship. The first activity is Pickleball!
- Our Winter Art Night will return this year on Thursday, December 12 at 6:00pm. More information will be coming shortly. Please plan to join us!
- Conferences are on November 28 and 29. Conference bookings open on Wed Nov 20, at 9:00am. Families will have a choice of online or in-person conferences.
- Cecil Swanson is receiving an updated external video surveillance system. This replaces our existing system that is becoming outdated, and gives greater coverage of our parking lots and school grounds. We have several internal cameras that will be removed and will not be replaced.
- Technology Update – our remaining 14 Mac Laptop computers will soon be moving out of service and school funds allow the purchase of approximately 50 Chromebooks to replace them. Thanks to council/society for supporting SmartBoard purchases in the past so that we can allocate these funds to student devices this year.

- **Upcoming Dates of Significance for CBE:**

- November is Hindu Heritage Month
- Nov 18 – 22 [National Bullying Awareness and Prevention Week](#)
- November 20-26 – Canadian History Week

- **Upcoming Events**

- Photo Retakes – Wed Nov 20
- Spirit Day Wed Nov 27 – Technology Day. December Spirit Days TBA.
- November 28/29 – Parent-Teacher Conferences
- Thursday, December 12 – Winter Art Night 6:00-7:30pm
- Friday December 20 – Last day of class prior to Winter Break
- December 21-January 3 – Winter Break
- Monday, January 6 – Classes resume